

Contract: **Full-Time**

# Technical Writer

## About Us

We are a thought-leading software enterprise company for a digitized world. Our core competency is our expert understanding of enterprise systems, data and processes in organizations, and building technology for transformative change. We develop software for privacy and regulatory compliance for content systems, and financial matter management.

## Job Description

Technical writer is expected to create instructions, how-to manuals, and “frequently asked questions” pages to help technical support staff, clients and other users within the industry. It is expected that the technical writer understands complex information and is able to seamlessly communicate this information to people with diverse professional backgrounds.

## Job Responsibilities

- Writing samples upon request What You Will Be Doing Create and maintain software documentation for customers and internal use
- Develop content in alternative media forms for maximum usability, with a consistent and cohesive voice across all documentation
- Obtain a deep understanding of products and services to translate complex product information into simple, polished, and engaging content
- Work with product management, engineers and QA team to create accurate, clear documentation (including interviewing personnel to assess and document feature functionality)
- Work within agile sprint team to clearly document feature functionality
- Write content that meets the needs of the target audience, turning product complexities into simple language for our clients
- Coordinate and proofread documentation

## Qualifications

- Bachelor's degree in English, Journalism, Communications, or related field
- Software-oriented technical writing experience preferably business software
- Familiarity with agile development environment
- Experience creating and generating online help and user guides
- Experience with source control
- Experience with single-sourcing
- Experience with markup languages such as HTML and XML
- Experience with software such as Visio or other diagramming/graphics application
- Familiarity with common writing standards
- Qualified experience may be substituted for education

If you are a Technical Writer with software-oriented technical writing experience, please apply today! Send your resume (in English) at [careers-kosovo@prosperoware.com](mailto:careers-kosovo@prosperoware.com) with '**Technical Writer**' on the subject, on the subject, no later than: **31.12.2020**. If you require any further information, feel free to contact us at +383 49 268 559.

## Apply Today!