

Milan Admin Move, Archive & Consolidate

Quickly move or copy documents and consolidate libraries

The need to move, copy, and consolidate content across databases occurs for a multitude of reasons, ranging from simply moving documents to consolidating multiple databases. Some of these operations are relatively simple and others are quite complex – but they all need to occur within a limited service window with existing folder structures preserved. Law firms typically have purchased different products for various scales of operation.

Milan Admin Move, Archive & Consolidate provides a set of tools to move or copy documents and consolidate libraries. For day-to-day archiving, it can be integrated within time and billing or records management systems to perform regular archiving of closed engagements to conform to retention policies. When database consolidations are needed, the program can consolidate 1 million documents in about an hour under the right conditions.

Product Features

- › Moves content, documents, folders, and workspaces between iManage libraries and consolidates libraries
- › Accommodates on-demand, scheduled, and bulk move operations
- › Triggers on-demand and scheduled processing manually, performs on a scheduled basis, or processes in the time and billing system or in a custom workflow
- › Provides multiple options for consolidating databases or archiving large quantities of content to address different requirements relating to size, type, and location of data repositories
- › Copies security and metadata of documents, workspaces, and folders
- › Moves document history
- › Supports moving workspaces, My Folders, and Other Folders
- › Natively supports incremental updates with a push of a button

Milan Admin Move, Archive & Consolidate can be integrated within time and billing or records management systems to perform regular archiving of closed engagements.

The Platform

The Milan for Information Governance family of products is for organizations that use iManage, DeskSite, and FileSite (iManage product family) as their document management system. Milan promotes greater adoption of the iManage product family by empowering users to do more by improved administration without IT intervention.

For organizations that are focused on improving collaboration and work processes, Milan enables a more standardized approach in the iManage. For the information governance and risk management professional, Milan enables processes such as transfer of client files and confidentiality management, including ethical walls, litigation holds, data leakage, and investigations. Milan also provides functions for SharePoint and iManage Records Manager (IRM).

Platform Support

IIS 6 or later

.NET 4.0 or later

SQL Server 2005 or later

iManage 8.5 Server or later

DeskSite or FileSite 8.0 SP1 or later

Windows Server 2008 R2 or later (virtual or physical)

Localization support

IE8 or later, Chrome 16, Safari

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About Prosperoware

Prosperoware delivers a family of software products and integrated platforms to improve matter centricity, information governance, remote access, iManage and SharePoint integration, and pricing and experience management. Prosperoware enables lawyers and professional staff to manage a wide range of document-intensive processes without IT support across multiple systems, including iManage, Microsoft SharePoint, and any system that stores security in a SQL database.

Prosperoware clients include BakerHostetler, Berwin Leighton Paisner, Cravath Swaine & Moore, DLA Piper, Duane Morris, Hill Dickinson, Hughes Hubbard & Reed, Sheppard Mullin Richter & Hampton, and White & Case. Prosperoware has offices in Europe, Asia, and the United States. To learn more, visit Prosperoware's website at www.prosperoware.com.

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